

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 301

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	Computer not only work fast but accurate also.	True	False			A
2	Computer used in office table is called as _____	Laptop PC	Desktop PC	Notebook PC	None of above	B
3	Each website has same URL.	TRUE	FALSE			B
4	E-mail means electronic mail	TRUE	FALSE			A
5	Computer virus are mainly prepare for ----- type of destructions.	File	Boot Sector	Both A & B	None of above	A
6	_____ is search Engine.	World Wide Web	Gopher	HTTP	HTML	B
7	_____ is the biggest Network in the world.	LAN	WAN	MAN	INTERNET	D
8	_____ Line spacing is invalid in MS-Word.	Multiple	Single	Double	Five	D
9	_____ alignment is default alignment for word document	Left	Right	Justify	center	A
10	_____ is the combination of Rows and Columns.	Border	Table	TextBox	Rectangle	B
11	Ascending Sorting means : : : : : : : : : : Sorting.	A to z	Z to A	Both A & B	None of the above	A
12	Ascending-Descending are types of _____	Indent	Alignment	Sorting	All of these	C
13	At a time only one Cell can be active.	true	false			A
14	At the Left side of the Zoom Slider, we see _____ Bar	Scroll bar	Title Bar	Task Bar	Status Bar	D
15	At the right side of the sheet tabs, we get the horizontal : : : : : : : : : : Bar	Tool Bar	Scroll Bar	Title Bar	Status Bar	B
16	How do you identify that a placeholder is active to type text?	the object is highlighted	The object is not highlighted	The object is deleted	The object is replaced	A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
17	How many types of orientation are available in MS-PowerPoint	1	2	3	4	B
18	How to create another copy of a slide?	Press Ctrl+A=> Paste in New slide	Press Ctrl+A=> Ctrl+C=> Press Ctrl+V in new slide	Press Ctrl+I=>Ctrl+V in new slide	Press Ctrl+ C in new slide	B
19	Hyperlink command is available in _____ tab in PowerPoint	Home	Insert	Transition	View	B
20	Hyperlinks can be inserted in PowerPoint Presnetation.	false	true			B
21	_____ Means contains some commercial information.	gov	net	edu	com	D
22	_____ means contains some education information.	edu	com	gov	net	A
23	_____ means government Web Site.	edu	net	gov	com	C
24	_____ shortcut key is used for refresh in Internet Explorer.	F1	F5	F12	F3	B
25	_____ Shows a location address on the Browser.	Server	Postal Address	E-Mail Address	Address Bar	D